

To apply to a certificate program, complete this form. Mail the form along with other required materials and the \$25 nonrefundable application fee to the U.Va. Northern Virginia Center, Attn: (list certificate), 7054 Haycock Road, Falls Church, VA 22043.

CONTACT INFORMATION (please type or print)

Name _____ Birth Date* _____ / _____ / _____
mm dd yr

E-mail Address _____

Address _____

City _____ State _____ Zip _____

Day Phone _____ Evening Phone _____

CERTIFICATE OF INTEREST

(Undergraduate or Post-Baccalaureate)

- | | |
|---|---|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Human Resources Management ⁺ |
| <input type="checkbox"/> Information Technology | <input type="checkbox"/> Procurement & Contracts Management |
| <input type="checkbox"/> Information Technology with a concentration in Web Development | <i>⁺ Requires current resume and one-page essay describing educational and professional goals.</i> |

(Graduate or Post-Graduate)⁺⁺

- | | |
|--|---|
| <input type="checkbox"/> Information Security Management | <input type="checkbox"/> Procurement & Contracts Management |
| <input type="checkbox"/> Java 2 Enterprise Edition | <input type="checkbox"/> Project Management |
| <input type="checkbox"/> Leadership | <input type="checkbox"/> Technology Leadership |
| <input type="checkbox"/> Leadership in Human Resources Management ⁺⁺⁺ | |

*⁺⁺ All graduate-level certificates require transcript of completed undergraduate degree.
⁺⁺⁺ Requires current résumé.*

(Noncredit)

- Certified Financial Planning[‡]
- Public Relations[‡]

*[‡] Requires résumé, one-page essay describing educational and professional goals, and transcripts.
[‡] Requires current résumé, one-page essay describing educational and professional goals, and completion of at least one college-level English composition course.*

OTHER MATERIALS (as noted above)

- Official transcripts will be forwarded from degree-granting institution.
- Current résumé enclosed (if specified above).
- One-page essay enclosed (if specified above).

PAYMENT METHOD

- I have enclosed a check in the amount of \$25 payable to U.Va.

MAIL FORM/ACCOMPANYING MATERIALS/PAYMENT

U.Va. - Northern Virginia Center
 Attn: [list program name]
 7054 Haycock Road
 Falls Church, VA 22043
 Fax: 703-536-1111
 Phone: 800-678-4882

*Provision of your birth date provides you access to the University's electronic resources and is necessary for the University to comply with section 23-2.2:1 of the Virginia Code, reporting of information to the Virginia State Police for comparison with state and federal sex offender registries.

The University does not discriminate unlawfully in any of its programs, procedures, or practices against any person on the basis of age, color, disability, national or ethnic origin, political affiliation, race, religion, sex, sexual orientation, or veteran status. The University operates equal opportunity and affirmative action programs for faculty, staff, and students. The University is an Equal Opportunity/Affirmative Action Employer.