

**GUARANTEED ADMISSION AGREEMENT**  
**University of Virginia School of Continuing and Professional Studies**  
**Bachelor of Professional Studies in Health Sciences Management Program**  
**and**  
**Virginia Community College System**

The Rector and Visitors of the University of Virginia ("the University") is pleased to guarantee the admission of Virginia Community College System ("VCCS") students into the Bachelor of Professional Studies in Health Sciences Management program ("Program") according to the terms of this Guaranteed Admission Agreement ("Agreement"). VCCS students who do not meet the terms described herein may still apply and will be considered for admission, although admission is not guaranteed. The Agreement is effective with the cohort entering fall 2015.

The **School of Continuing and Professional Studies** ("SCPS") will limit the number of students admitted to the Program to a cohort of 25 students each year. SCPS will make offers of admission according to the Agreement in order of the date of submission of a completed application, including payment of the application fee. If, by the application deadline, the number of qualified applicants admitted under the Agreement exceeds 25, then those applicants in excess of 25 will be waitlisted. Waitlisted applicants may be offered admission if the cohort falls below 25, or will be offered deferred admission, with no application fee, for the next available cohort. Admitted students must enroll on a part-time basis.

**Section I: General Requirements for Undergraduate Admission to the School of Continuing and Professional Studies Bachelor of Professional Studies in Health Sciences Management Program**

The University agrees to guarantee admission to the SCPS Program for a VCCS student who fulfills all of the steps described below.

- Completes an Associate of Applied Science degree from a VCCS college in an applicable allied health field<sup>1</sup> with 45 or more credits earned from VCCS. Transferable credits<sup>2</sup> may include dual enrollment credit, but not AP or IB credit.
  - The University will evaluate AP and IB credit for an admitted student and award credit based on policies in place at the time the student enrolls.<sup>3</sup>
- Completes a minimum of 24 credits of postsecondary coursework – not taken via dual enrollment – after completion of a secondary-level curriculum. Students who do not meet these criteria may apply to SCPS for regular admission and will be considered on an equal basis with other applicants for admission. Students earning an associate's degree prior to or concurrent with completion of a secondary-level curriculum are not eligible for admission under this Agreement.

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<sup>1</sup> All uses of "applicable allied health field" in the Agreement means those fields for which SCPS has developed an approved degree transfer map, including Physical Therapy Assistant, Radiography, Sonography, and Respiratory Therapy.

<sup>2</sup> All uses of "transferable" in the Agreement mean transferable to the University's School of Continuing and Professional Studies.

<sup>3</sup> A complete inventory of the advanced examinations for which the University grants advanced standing or advanced placement may be found in the *Undergraduate Record*. See <http://records.ureg.virginia.edu> (Admission).

- Holds national certification in an applicable allied health field.
- Satisfies all competency and area requirements of SCPS as specified in Section II.
- Achieves a cumulative grade point average in VCCS coursework of 3.5 or better on a 4.0 scale at the time of application and at the time of matriculation. If a student repeats a course, the University will include both the original and repeated course grades in the grade point average calculation.
- Earns a grade of C or better in every postsecondary course taken, with the exception that the grade in ENG 111 (College Composition I) and ENG 112 (College Composition II) must be a B or better, provided the courses were not taken as dual enrollment courses. If the courses were dual enrollment, then the student must take ENG 210 (Advanced Composition) and receive a grade of B or better.
  - Students earning a grade lower than a C in any postsecondary course or a grade of C or lower in ENG 111 (College Composition I) or ENG 112 (College Composition II) are not eligible for admission under this Agreement, even if such course is repeated and results in a higher grade. Students who do not meet these criteria may apply and be considered for admission through the regular process.
- Submits an official transcript to the SCPS Office of Admission Services by February 15 of the year for which the student is seeking admission. These official transcripts will be used to identify, in writing, missing prerequisites for students.
- Submits a completed application for admission by April 1. (Applicants with financial need may be eligible for an application fee waiver. An interested student should submit a written request, which includes an explanation of financial hardship, to the SCPS Office of Admission Services at least two weeks prior to the application deadline. Additional documentation may be required.) A completed transfer application includes:
  - A completed application for admission;
  - Official college transcript(s), reflecting all applicable transfer credits from all colleges and universities attended;
  - A personal interview; and
  - The application fee.

**Section II: Specific Course Requirements for Admission to the School of Continuing and Professional Studies Bachelor of Professional Studies in Health Sciences Management Program**

In addition to completing all requirements described in Section I above, a successful VCCS transfer applicant must present postsecondary courses that satisfy the SCPS competency and area requirements described below and any requirements outlined in the applicable degree transfer map posted to the SCPS Web site.

- English Composition (6 credits): ENG 111 (College Composition I) and ENG 112 (College Composition II) with a grade of B or better, provided the courses were not taken as dual enrollment courses. If the courses were dual enrollment, then the student must take ENG 210 (Advanced Composition) and receive a grade of B or better.

- Social Sciences/History (3 credits): One transferable course in any of the following areas: anthropology, economics, government, history, linguistics, psychology, or sociology.
- Humanities/Fine Arts (3 credits): One transferable course in any of the following areas: art, classics, drama, English, literature, moral thought, music, philosophy, or religion.
- Natural Sciences/Mathematics (11 credits): Eleven (11) transferable credits in any of the following areas: astronomy, biology, chemistry, environmental science, mathematics, or physics. Mathematics courses may include statistics. MTH 151 (Mathematics for the Liberal Arts I) and MTH 164 (Precalculus II) will count towards degree credit at the University, but will not satisfy this area requirement. MTH 152 (Mathematics for the Liberal Arts II) will count towards degree credit at the University and will satisfy this area requirement. MTH 163 (Precalculus I) will not count towards degree credit at the University and will not satisfy this area requirement.

### **Section III: School of Continuing and Professional Studies Requirements**

A student who satisfies Sections I and II of this Agreement will enter SCPS as a third-year student. In order to earn a degree from the Program, a student must complete the following steps:

- Enroll as a part-time student carrying a minimum of three (3) credits each term (fall, spring, and summer) and a maximum of eleven (11) credits each term.
- Earn a total of 120 credits, of which a minimum of 60 must be at the University. SCPS will inform the student at the time of application for admission if there are additional course requirements beyond the minimum number of semester hours for graduation. Such courses will be specified in writing.
- Complete coursework, all major requirements, and graduation requirements in no more than seven years (21 terms).

### **Section IV: Financial Aid**

All financial aid for undergraduate students at the University is administered through Student Financial Services. Students must:

- be a U.S. citizen or eligible non-citizen;
- submit all required applications by the required deadline, including the Free Application for Federal Student Aid (FAFSA) and CSS / Financial Aid PROFILE for entering/transfer students or the FAFSA and University financial aid application for returning students;
- have demonstrated financial need; and
- enroll in at least six credits per term for institutional and Federal financial aid eligibility (three credits for Pell Grant eligibility only).

Subject to any modifications to the AccessUVA program made subsequent to the date of this Agreement, VCCS students admitted under this Agreement are eligible to apply for the AccessUVA financial aid program (see <http://accessuva.virginia.edu>). Additional details are available at <http://sfs.virginia.edu>. SCPS strongly encourages students to pursue tuition reimbursement programs

through their current employers.

## **Section V: Responsibilities**

### Responsibilities of VCCS:

- a. Notify students of transfer opportunities to the University under this Agreement by including the Agreement on the VCCS Transfer Web site (<http://www.vccs.edu/students/transfers/>) and the Virginia Education Wizard ([www.vawizard.org](http://www.vawizard.org)).
- b. Collaborate with SCPS to provide the Agreement to VCCS students in applicable feeder programs.
- c. Provide advising services, through its constituent colleges, to students regarding courses needed to complete the Associate of Applied Science degree from a VCCS college in an applicable allied health field.

### Responsibilities of the University:

- a. Annually update the transfer degree maps describing VCCS course equivalency for applicable feeder programs.
- b. Disseminate accurate information to prospective students for the Program regarding the general conditions of this Agreement.
- c. Provide advising services to prospective students as they prepare for the admission process to ensure their understanding of admission criteria, deadlines, and requirements for materials, including access to the transfer degree maps for the applicable VCCS feeder programs.

## **Section VI: Review**

VCCS will designate officials who will be responsible for all aspects of the Agreement at VCCS. The University will designate individuals responsible for all aspects of the Agreement at the University.

- a. Representing the University will be the Associate Dean for Academic Programs and Services, School of Continuing and Professional Studies.
- b. Representing VCCS will be the Vice Chancellor for Academic Services and Research and the Director of Educational Policy, in consultation with the Articulation Subcommittee of the Academic and Student Affairs Council.

## **Section VII: General Terms**

The terms of this Agreement may be evaluated at the discretion of either party at any time during the Agreement term. Either party may withdraw from this Agreement by providing written notice one year in advance. The University reserves the right to deny admission to any student who has been suspended, expelled, or convicted of a crime, or who fails to complete and satisfy the published admission requirements of the University. Neither party will unlawfully discriminate on the basis of age, color, disability, marital status, national or ethnic origin, political affiliation, race, religion, sex (including pregnancy), sexual orientation, veteran status, or family medical or genetic information in the performance of its obligations under this Agreement. The University and VCCS will indicate this relationship through appropriate literature and Web sites. This Agreement clarifies the responsibilities of the parties as to each other as provided herein and is not intended nor shall it be interpreted as

creating any contractual or other rights in any third party or person who is not signatory to this Agreement.

IN WITNESS WHEREOF, the University and VCCS have caused this Agreement to be signed by their authorized representatives below:

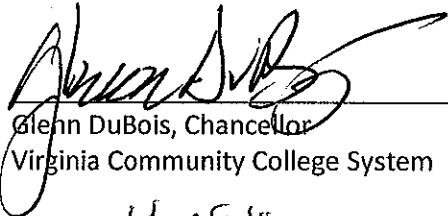
FOR THE RECTOR AND VISITORS OF THE UNIVERSITY OF VIRGINIA:



Teresa A. Sullivan, President  
University of Virginia

Date: 5/15/14

FOR THE VIRGINIA COMMUNITY COLLEGE SYSTEM



Glenn DuBois, Chancellor  
Virginia Community College System

Date: 4-18-14